

**List of documents, required for opening bank account: legal entity – non-resident of the Russian Federation, which has no branch (or representative office) in Russia**

1. Certificate of registration by Tax Authorities of Russia – notarized copy;
2. Certificate of Incorporation or Extract from Trade Registry of the state of registration or other similar document whatsoever, confirming the legal status of the entity – non-resident, pursuant to legislation of the state where it was established, mentioning the body that registered the said entity, respective registration number or its equivalent, date and place of registration – notarized copy;
3. Certificate of registration by Tax Authorities in state of registration, if legal entity not paying taxes – the letter from authorized body, confirming the exemption from paying taxes;
4. Constituent documents of the entity – non-resident including amendments and addendums if any – Charter, Regulations or their equivalents, in compliance with legislation of the state of incorporation – notarized copies;
5. Documents, confirming authorities of the head (director) of entity – non-resident – notarized copy;
6. License, provided that activity of the entity – non-resident shall be licensed – notarized copy;
7. Documents, proving the authorities of the person(s), who signed the Application for opening the account, Agreement for opening and managing the account, Signature card – notarized copy;
8. Document, verifying the legal address of the entity – non-resident, if there is no such direct verification in the documents mentioned in clauses 2 and 3 above – notarized copy;
9. Signature card – notarized or attested by Bank;
10. Application for opening the account, signed by the authorized representative of the entity – non-resident;
11. Agreement for opening and managing the account, signed by the authorized representative of the entity – non-resident (2 pieces);
12. Questionnaire of the Client;
13. Documents, confirming the authorities of the person for delivery of financial and other documents to Bank, as well as reception of abstracts of account and other correspondence – notarized copy;
14. Other documents, in compliance with the Russian legislation and requirements of Bank.

Notice:

All documents, executed in the language other than Russian, shall be translated into Russian, notarized and duly legalized (in Embassy of the Russian Federation in country of residence).

Obviously, the opening of account will be subject to MBB's committee approval.  
For any further assistance you may contact Dr. Davood Asadi with Email address:  
[info@russiran.com](mailto:info@russiran.com) or Tel. +7 (926) 56 74 74 0

**\*\*\* Please always mention name of your company in Email Subject.**

Yours faithfully  
RussIran

[www.russiran.com](http://www.russiran.com)  
[info@russiran.com](mailto:info@russiran.com)